



Scríobh Leabhar 2019 – Guidelines

1. **Online Registration** declaring the intention of your school to take part must be made by Wednesday, 23rd January 2019 by [clicking here](#).
2. All books must use **official** labels with **all** relevant information. The label should be securely affixed to the **outside** back cover of each book.
3. **Two class lists are needed** (one for the office and one with the bundle of books). A class list must accompany each set of books with the total number of books enclosed printed clearly on top. Check your class list and be sure that an absent book is not listed as ***it can cause major administrative problems***.
4. Books from children with learning difficulties to remain with the class bundle. In the case of the use of a word processor the teacher must sign to verify that it is the child's own work. Books must not be commercially bound. Teachers who consider that special attention should be given to a particular book should indicate this on the class list form.
5. **Every child** participating will receive a **Scríobh Leabhar Certificate**.
6. **Timeframe for Scríobh Leabhar 2019**
23rd January 2019 Register intent to participate in the project before 5pm.
28th March 2019 All books to be returned to Clare Education Centre by 5pm.
29th April 2019 Presentation Evening at Clare Education Centre